



CONVENTION SERVICES ORDER FORM

3201 32ND street South
 Fargo, ND 58104
 (701)893-1900 Fax (701)893-1902

Event: _____ Booth# _____

DISPLAY TABLES:	UN-DECORATED 30" High		UN-DECORATED 42" High		DECORATED 30" High		DECORATED 42" High		AMOUNT
	Pre-paid price	Show Price	Pre-paid Price	Show Price	Pre-paid Price	Show Price	Pre-paid Price	Show Price	
8 Ft Table	_____	_____	_____	_____	_____	_____	_____	_____	_____
6 Ft Table	_____	_____	_____	_____	_____	_____	_____	_____	_____
4 Ft Table	_____	_____	_____	_____	_____	_____	_____	_____	_____
5 Ft Round Table	_____	_____	_____	_____	_____	_____	_____	_____	_____

SKIRTING COLORS:

Blue	Red	Black	White	Green	Gold
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CARPETING: RED

9' X 10' Carpet	_____	35.49	40.99
9' X 20' Carpet	_____	60.49	64.99
Over 20' \$2.50 per foot	_____		
Vacuum Service (per event)	_____	25	25

Pre-Payment Discount:
 Payment in full must be received prior to the event to Receive a 10% discount on your order. All Floor orders must be paid for at the show. Any problems with convention equipment, must be addressed and solved at the show. Credits **WILL NOT** be issued once the show has begun.

CHAIRS - AUDIO/VISUAL - ACCESSORIES:

Folding chairs	_____	7.49	7.99
Stools	_____	16.49	18.49
Easels	_____	10.49	13.99
Waste Baskets	_____	6.49	8.49
Data Projectors	_____	Call for Rates	
DVD Player	_____	34.99	44.99
Screens	_____	Call for Rates	
More Available Upon Request			

Company _____ Orderd By _____

Address _____ City _____ State _____ Zip _____

Phone # _____ Fax # _____

Signature _____ Date Ordered _____

Credit card # _____ Exp.date _____ Name on card _____ V-Code _____

Sub-Total _____

Tax 6.5% _____

TOTAL _____